

# Nominate a Good Neighbor

Do you know someone who goes the extra mile to make his or her neighborhood a better place? Perhaps they welcome new neighbors, volunteer to help neighbors in distress or work tirelessly in service to the entire neighborhood and/or neighborhood organization.

How about someone who tries to make sure everyone in the neighborhood feels included? Or who shows up to lend a hand at every neighborhood potluck, community cleanup and neighborhood meeting?

The *Diana Conn Good Neighbor of the Year Award* is presented annually to a City of Knoxville resident who — in a spirit of cooperation and with commitment to inclusive community — has devoted time and talent in service to his or her neighbors and neighborhood. The award is meant to honor someone who makes a positive contribution at the neighborhood level without seeking recognition for their service.

Nominations are now open and will be accepted through **Friday, Dec. 1, 2023**. Use the second page of this form to submit your nomination.

Nominees must be residents of the City of Knoxville. Previous nominees may be nominated again. More than one nomination may be submitted for a single nominee. **Nominees cannot be current city employees.**

A committee of the Mayor's Neighborhood Advisory Council will select the winner from the pool of nominees. This individual, along with other finalists, will be honored at the Neighborhood Awards Dinner to be held **Thursday, March 7, 2024**.

Nominations must be received **no later than Friday, Dec. 1, 2023**. Submit your nomination forms by one of these means:

Email [sriley@knoxvilletn.gov](mailto:sriley@knoxvilletn.gov)

Mail Shannett Riley  
Office of Neighborhoods – Room 546  
City of Knoxville  
P.O. Box 1631  
Knoxville, TN 37901

You will receive acknowledgement that your nomination has been received. Questions? Contact Shannett Riley at 215-3232 or [sriley@knoxvilletn.gov](mailto:sriley@knoxvilletn.gov).

# Nomination Form

## Good Neighbor of the Year Award

### **Nominee Information**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Neighborhood: \_\_\_\_\_

Email \_\_\_\_\_

### **Your Information** (Person Making the Nomination)

Name of Person Making the Nomination: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Your relationship to the person you are nominating: \_\_\_\_\_

\_\_\_\_\_

### **Narrative**

On a separate sheet of paper, please describe in **500 words or less** why you think the nominee merits consideration for the *Diana Conn Neighbor of the Year Award*.

Please be specific. Address these questions in this order to the extent they are applicable to your nominee:

- What specific actions did the nominee perform for which they deserve consideration for this award? These can be acts in service to individual neighbors, a neighborhood organization and/or an entire neighborhood.
- How have this person's actions gone beyond the normal scope of citizen responsibilities?
- How did this person demonstrate a commitment to inclusive community?
- How much time did he or she invest?
- Did the person exhibit courage in performing the actions?
- In what spirit were the actions performed?
- How have neighbors, the neighborhood or the neighborhood organization benefitted?